

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following presents: Councilmembers Rickee Maddox, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, and Lindsey Krom-Craven. Also in attendance were City Administrator Brandon Anderson, Assistant City Administrator Logan Burns, City Attorney Allen Glendenning, and City Clerk Shawna Schafer.

### OPENING: PLEDGE OF ALLEGIANCE

#### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on January 2, 2024.
- b) **Claim's Warrant Register 1-15-24:** Covering 2024 bills to date in the amount of \$685,113.42
- c) **Payroll Register P/R 1-12-24:** Covering payroll ending January 6, 2024, in the amount of \$432,978.33.
- d) **Appointments:** Mayor Schmidt reappointed John Smith, Eric Gotsche, and Matt Breit to the Planning Commission Board.
- e) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Moeder and passed with all voting in favor.

**B. OLD BUSINESS:** There was no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

#### D. NEW BUSINESS

1. **Councilmember Reports:** Councilmember Krom-Craven asked about having a City Ordinance regarding what residents can burn in their fireplace and fire pit. The consensus of the council was this should be explored.
2. **Administrators Update:** City Administrator Brandon Anderson presented an update on what is happening within the City organization.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes presented her monthly report.
4. **Abatements:** Assistant City Administrator Logan Burns presented the following abatements:
  - A. **223 Holland St:** There is trash and refuse on the property including, but not limited to: Trash and brush pile and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 223 Holland St. and is the subject of Resolution Number 011524-A.
  - B. **2420 12<sup>th</sup> St:** There is trash and refuse on the property including, but not limited to: **Trailer full of garbage** and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2420 12<sup>th</sup> St. and is the subject of Resolution Number 011524-B.
  - C. **2525 16<sup>th</sup> St:** There is trash and refuse on the property including, but not limited to: **furniture** and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2525 16<sup>th</sup> St. and is the subject of Resolution Number 011524-C.

Mr. Soupiset made a motion to approve Resolutions 011524A-C. Ms. Biggs seconded the motion and passed with all voting in favor.

5. **Public Hearing – Dangerous Building – 750 Jefferson:** Assistant City Administrator Logan Burns reported that an investigation was conducted from public right-of-way on the structure. The building official's letter referencing the deficiencies is attached for your reference. Deficiencies include the roof being open, damage to CMU block at openings and broken windows/overhead doors. In contact with Toon Investments LLC, they will be selling the property to Jim Murphy, who owns property directly south of the subject property. They are planning to close on the sale in 30 days. At that time, they will move the trailers off and clean the vegetation and trees off the property and the structure will then be demolished and will be a clean lot. We plan to work with Jim Murphy on the removal of the structure. The public hearing was opened. Mr. Moeder made a motion to approve Resolution 011524-D. The motion was seconded by Ms. Biggs and passed with all voting in favor.
6. **Dangerous Building – 2421 12<sup>th</sup> Street:** Assistant City Administrator Logan Burns reported that an investigation was conducted from public right-of-way on the accessory structure. The building inspector's letter referencing the deficiencies is attached for your reference. Deficiencies include leaning walls due to braced wall conditions, deteriorating materials, and roof exposure. This resolution sets a public hearing date of March 4, 2024 at 6:30 PM at the City Council Chambers. Mr. Moeder made a motion to approve Resolution 011524-E. The motion was seconded by Ms. Biggs and passed with all voting in favor.
7. **Dangerous Building – 1622 19<sup>th</sup> Street:** Assistant City Administrator Logan Burns reported that an investigation was conducted from public right-of-way on the accessory structure. The building inspector's letter referencing the deficiencies is attached for your reference. Deficiencies include overhead door damage and roof structure exposure from missing sheathing. This resolution sets a public hearing date of March 4<sup>th</sup>, 2024 at

6:30 PM at the City Council Chambers. Mr. Soupiset made a motion to approve Resolution 011524-F. The motion was seconded by Mr. Urban and passed with all voting in favor.

**8. Fire Staff Vehicle:** Fire Chief Brent Smith reported that the Great Bend Fire Department has in place a vehicle replacement plan that enables us to set aside money annually into capital outlay to replace aging vehicles. This allows the fire department to replace vehicles at an age and mileage to keep maintenance costs down and receive maximum trade in value. By using this vehicle replacement plan the fire department is scheduled to replace our 2017 Chevrolet Tahoe. We reached out to Superior Emergency Response Vehicles in Andover to see if they had a demo unit that might be available this year. They did advise that they would have a demo unit available for a late February delivery. The demo vehicle is a 2024 Chevrolet Silverado crew cab 4x4 upfitted with a lights and siren package. The demo vehicle price including trade in of the 2017 Chevrolet Tahoe will be \$49,131.90. We also reached out to Marmie Motors and received a quote on a 2024 Ram 1500 crew cab 4x4 with comparable options. We also priced a light and siren package to match what was on the demo vehicle at Superior. The vehicle price including the lights and siren upfitting and trade in of the 2017 Chevrolet Tahoe will be \$56,201.40. This vehicle would have a 5–6-month delivery date and then would need to be taken to Superior to have the lights and siren upfitting completed. Mr. Urban made a motion to approve the purchase of a Fire Staff Vehicle from Superior Emergency Response Vehicles for \$49,131.90. Mr. Soupiset seconded the motion and passed with all voting in favor.

**9. On-Call City Engineer Services:** Assistant City Engineer Hitha Kadiyala reported that the city put out an RFP (Request for Proposals) requesting qualifications from Consulting teams for a on call-city Engineering services. A committee of six (Brandon Anderson, Jason Cauley, Logan Burns, Cory Urban, Rickee Maddox, Sreehitha Kadiyala) reviewed the received proposals and conducted interviews with two of the candidates that met our criteria. BG Consultants and JEO Consulting Group. The Committee has selected JEO Consulting as a final candidate which is also the lowest in price compared to all other firms and will cost us \$900.00 monthly retainer fee. The contract period will be for 2 years and will be reviewed and renewed after the period accordingly. Mr. Soupiset made a motion to approve the proposal for on-call city engineer services from JEO Consulting for a monthly retainer fee of \$900.00. Ms. Biggs seconded the motion and passed with all voting in favor.

**10. Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Interim City Administrator, and the City Attorney. Ms. Biggs made a motion to recess into executive session for a period of 15 minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. Mr. Moeder seconded the motion and passed with all voting in favor. The regular meeting will resume at 7:25p.m. The regular meeting resumed at 7:25 p.m. and there was no action taken.

## **ADJOURNMENT**

Ms. Krom-Craven made a motion that the meeting be adjourned. Ms. Biggs seconded the motion and passed with all voting in favor. The meeting was adjourned at 7:25 p.m.